**Accident and Incident Policy**

**Policy Created: 15/12/22**

This policy will be reviewed on an annual basis.

As a registered tiney childminder, I will take every precaution I can to ensure the safety of the children I care for and protect them from harm. I have received paediatric first aid training by an approved trainer. Each room at the setting has a fully stocked first aid kit, with the appropriate content to meet the needs of the children, a portable first aid kit will also be present during outings or outdoor play.

Unfortunately, accidents may still happen, so I have written the following procedure to set out how I will deal with any accidents or incidents that occur:

1. I will comfort the child[ren] and reassure them
2. I will assess the extent of their injuries and, where necessary, call for medical support/an ambulance
3. I will use my knowledge of first aid and carry out any first aid procedures that are necessary and that I have been trained to do
4. As soon as the child is more settled, I will contact you to inform you of the accident and if necessary to ask you to return to care for your child or meet me at the hospital

After every accident, however minor I will:

1. Complete an accident/incident form
2. Ask you to read and sign the form (either a paper copy or in the app)

If the incident requires any medical treatment, then I will:

1. Inform Tiney as soon as possible and within 14 days
2. Inform my Insurance Company Morton Michel as soon as possible
3. Inform the Health & Safety Executive of any serious reportable accidents or injuries/death of a child whilst in my care and act on any advice given

It is important that you keep me informed regarding your child’s condition following an accident and if you have sought medical advice.

“Our setting is committed to safeguarding children and promoting the welfare of children, young people and adults at all times and expects everybody working within this setting to share this commitment” – Petite Childcare