**Petite Childcare Safety and Security Policy**

Petite has driven constantly in initiating advanced ideas to improve and maintain high security systems that are as safest as can be, it is our duty to promote a safe environment so that parents have confidence in their children/child being safe in our care.

“The premises both indoors and outdoors, must be safe and secure”

All outdoor play areas are surrounded by a secure fence so that children are kept within the nursery premises and intrudes are kept out. We are vigilant in relating to counting children and knowing their whereabouts on all occasions.

Upon entry to the nursery, parents are asked to complete a form stating who has permission to collect their child from school. Only those named persons will be able to collect the child and photographic ID is required. Supervisors will check ID before the child is released. In exceptional circumstances a password system may be used.

“Providers must ensure that children do not leave the premises unsupervised”. At no time would a child be allowed to leave the premises unsupervised.

**Security systems**

A staff member supervising all deliveries/contractors whilst in the building and ensuring all contractors will sign in and out of the building.

unknown person/s will never be entering the premises during opening hours.

Front and back door will be locked leaving no access for children to escape the premises

**Visitors**

Visitors such as relatives will require a signature and time of entering and exiting the premises

At no time will visitors be allowed unsupervised access to the nursery rooms

**Additionally, to support our security measures we request that:**

Parents/carers do not hold the door open or let anyone into the centre including other parents/carers.