**Policy on Unplanned Closure.**

Safeguarding and Welfare requirements: the safety and sustainability of premises, environment and equipment providers must ensure that the safety of the children and their learning environment at all times and if due to unforeseen circumstances the setting must close to ensure the safety of other is maintained

Unplanned Closure Statement: Our nursery’s aim is to give parents planned notice of closure but there may be circumstances that arise that will result in emergency closure. These closures will occur when if the setting stayed open it would result in a breach of the Early Years Foundation Stage safeguarding and welfare requirements and TINEY registration.

We must meet the following criteria in order to operate:

• The EYFS welfare and safeguarding requirements.

• Have the appropriate child: staff ratios

• Our ability to safeguard the children in our care in the event of a critical incident.

• Have the appropriate numbers of qualified staff

• The physical environment subject to the settings risk assessment.

The manger will arrange for parents to be contacted immediately to inform them of the situation resulting in the unplanned closure of the setting. Parents will be notified by a phone call, email or message and information will be posted out on our Instagram page.

If the nursery has to close mid-session parents are notified and staff will wait with the children until their parent or authorised adult collects them.

Weather conditions

Petite childcare services will remain open as usual during sever or heavy snowfall weather conditions unless parents are notified otherwise. Updates for all parents on regards of changes will be made through a call, email and messages as per usual.

Fees

•Fees will be refunded for the period of the closure or children will be offered alternative sessions if possible.